

SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL
April 17, 1990

M I N U T E S

PRESENT: J. Romo, Chair, M. Bobgan, J. Diaz, L. Fairly, K. Hanna
C. Hanson, D. Ringer, M. Nichols
RESOURCE: C. Kuster
GUESTS: R. Dinaberg

The Chair requested consent to add two items to the agenda.

1. Request from Student Services for a new, permanent, classified 12 month security guard.
2. Information item on Transfer Director vacancy.

APPROVAL OF MINUTES: March 27, 1990

M/S/C Fairly/Diaz Unanimous

REQUEST FOR FULLTIME SECURITY POSITION

Don Seaver, Director of Security, is requesting \$14,000 from 1990-91 Resources to hire a full time security guard. He reported that since 1979 his office has attempted to provide campus security by using part time staff and by hiring private agencies. However, these endeavors have not been successful because of personnel turn-over, poor job performance, and theft of costly equipment. Mr. Seaver stated that he recognized that the Resource Ranking process has been completed; however, an incident on campus involving a major theft in late March demonstrated the critical need for additional, permanent personnel. Security is recommending that a guard be hired to work the graveyard shift alone on Wednesday and Thursday, with additional assistance from part-time personnel on Friday-Sunday. The cost of this position is approximately \$25,000 (including fringe benefits), \$11,000 of which would be taken from existing hourly funds.

M/S/C Hanna/Nichols

To waive the rules and consider adding the request for a full-time 12 month security guard to the list of Resource Requests, 1990-91.

Ayes: 5 Noes: 1 Abst.: 1

M/S/C Fairly/Bobgan

To add the request for a full-time 12 month permanent security guard to the List of Ranked Resources, 1990-91 as number #17.

Ayes: 4 Noes: 3

Although there was consensus on the need for additional security (the department currently operates with only 2 full-time staff), several members expressed reservations about changing the ranking process rules to consider the late request. It was also recommended that, in view of expanded facilities and equipment, that a study of campus-wide security needs be conducted prior to taking action on this item.

AYES: 3 NOES: 3 ABST.: 1

The tie vote was broken by the Chair, who voted in support of the motion. He expressed his reluctance to support a request after the ranking process; however, it is apparent more personnel is needed to provide adequate security for all campus facilities.

ACTION ITEM

Decision Stage: Resource Rankings, 1990-91

Members reviewed the Resource Rankings list which reflected the revision, approved on March 27, to move the request for a LRC clerk (Range 21) for \$20,200 to #2. Dr. Ringer observed that the original proposal requested a Range 29 classification to fill the 11 month, fulltime 1pm-9pm assignment requested by the LRC. He indicated that he was reluctant to vote on the rankings until this discrepancy was clarified. Mr. Ringer's comments and position were noted for the record. The Chair will review the original request submitted by Dean Cohen to determine if a range change from 21 to 29 is appropriate. The salary range for a principal clerk is approximately \$18,000-23,000/ without benefits.

The Chair reviewed briefly the major concerns expressed by the Division Chair Council on March 28 regarding the Resource Rankings. The Council expressed its disappointment with the allocations to instructional areas vis-a-vis the other college units. Members also felt that there was a need to redefine the use of existing resources.

The DCC also voted unanimously in favor of a motion (Ullom/Smith) to allocate Resources based on each units proportion of the total college budget. This action will be taken to the Cabinet.

D. Ringer referred to the Educational Technology/Microcomputing request and asked if any new information could be provided to the Council on the responsibilities of the director and coordinator.

After a lengthy discussion, members recommended that a consultative process be established with the Instructional Computer Planning Committee: to develop job descriptions for the director and coordinator positions; to coordinate functions; to procure equipment; and to assist in over-all planning before funds are released.

M/S/C Ringer/Fairly

To approve the Resource Rankings, 1990-91 and to add this advisory: (1) that the discussions and recommendations on item #2, Learning Resource Center Clerk; item #3, Educational Technology/Micro-Computing, Director; and item #10, Coordinator, Academic Computing be included in the motion for approval.

Ayes: 6 Abst.: 1

CERTIFICATED STAFFING

The Chair reported that positions have been filled in Accounting, Biology, Communications, History, (Math (3 positions), Spanish and Art (Temporary Contract). The administrative dean positions at Continuing Education and in the Academic Affairs office have not been appointed.

The Chair reported that William Trumbo, basketball coach, has resigned to take a position at the University of Hawaii, and that the Division Chair Council, on April 11, approved his replacement, effective Fall 1990.

L. Fairly announced that the Transfer Director position is being advertised.

LOTTERY 1990-91 TIMELINE

<u>Activity</u>	<u>Date</u>
Department Proposals to Units	May 7, 1990
DCC Hearing Stage	May 16, 1990
DCC Action Stage	May 23, 1990
Lottery Requests to Charles Hanson	May 24, 1990
CPC Hearing Stage	May 29, 1990
CPC Action Stage	June 5, 1990
Recommendations to the President	June 6, 1990

The next meeting of the Council is May 15, 3:00 pm, A218C.

jdm

cc: Dr. Peter MacDougall
Deans/Assistant Deans
Division/Department Chairpersons
Mr. Pickering
Instructor's Association
CSEA Representative

SANTA BARBARA CITY COLLEGE

BUSINESS SERVICES

DATE: May 24, 1990
TO: College Planning Council
FROM: Charles L. Hanson, Business Manager
SUBJECT: COLLEGE-WIDE REQUESTS - 1990-91 LOTTERY REQUESTS

1.	Energy Management System expansion	\$ 20,000
2.	Telephone expansion	19,000
3.	Walkways - repair/replacement	25,000
4.	Trash compactor	28,000
5.	Student Services Center - seal coat	55,000
6.	Administration Building - paint/seal	100,000
7.	Phone system - automated attendant	70,000
8.	Financial Aids Building remodel	
9.	Acoustical - Sports Pavilion	90,000
10.	Lighting - Retrofit Guardco	75,000
11.	Campus Center - upgrade	60,000
12.	Student Services Center - landscaping	30,000
13.	Campus signage program	80,000
14.	Gourmet Dining Room expansion	100,000
15.	La Playa Stadium	950,000

CLH:ba
FISCAL:Lot-CPC.90

SANTA BARBARA CITY COLLEGE
OFFICE OF ACADEMIC AFFAIRS
LOTTERY 90-91 RANKINGS

RANKING	DIV/DEPT	ITEM	ALLOCATION
#1.	Children's Center	Storage Shed for Earthquake Supplies (H & S).	1,300
#2.	Bio Sciences	Autoclave (H & S).	8,500
#3.	Art	Equipment Sculpture Area (H & S): Equipment Hoist	5,000
		Venting for Sculpture Area	4,000
#4.	Library	Library Week-end (1-day) Service/Pilot	18,000
#5.	College-wide	ID Cards for Faculty & Staff.	2,500
#6.	*Mathematics	1 VGA Monitor or Projection Panel.	5,000
#7.	College-wide	Van for Disabled Students.	36,000
#8.	*College-wide	Publication Technology Plan.	26,000
#9.	Library	Complete Conversion to VTLs Automated Circulation System.	9,300
#10.	Psychology	Computer for Psychology Department.	3,000
#11.	Physical Ed/Ath	Computer/Printer to Upgrade Equipment.	3,000
#12.	*Theatre Arts	Underwrite Theatre Arts Alumni Concert. Funds to cover costs against Expected Revenues.	4,000
#13.	Language Lab	Tape Decks for Language Lab. (Balance from New Equipment, Instruction, 90-91).	31,000
#14.	Tutorial	Complete Computerization of Tutorial Office Management.	4,000
#15.	Communication	Bar Code Scanner for Student Records in Lab. (Hardware/Programming).	5,300
#16.	Media	Golf Cart for Delivery.	4,900
#17.	Business Division	Air Conditioning for A209.	12,000
#18.	Physical Ed/Ath	Enclose Two Stairwells in Sports Pav.	3,000
#19.	Mathematics	1 -VGA Monitor or Projection Panel.	5,000
#20.	Foreign Languages	Bar Code for Language Lab.	5,000
#21.	Automotive Serv.	Heater System for OE 180.	3,000
#22.	Mathematics	Bar Code Programming to Record Positive Attendance.	1,500
#23.	PE & LRC	Signs for Buildings.	4,500
#24.	ADN/LVN	Computers, Screens, and Programs.	10,000
#25.	Research	Data File to Track Transfers.	600
#26.	IDC	Supplemental Equipment for Math Computer Labs.	26,000
#27.	*Bio Sciences	MacIntosh Computer, Display Monitor Video, Keyboard.	6,024
		TOTAL ACADEMIC AFFAIRS	247,424

*Revisions Approved by DCC 5/23/90.

SANTA BARBARA CITY COLLEGE
BUSINESS SERVICES

DATE: May 24, 1990
TO: College Planning Council
FROM: Charles L. Hanson, Business Manager
SUBJECT: BUSINESS SERVICES DIVISION - 1990-91 LOTTERY REQUESTS

1.	Facilities - electric cart	\$ 4,800
2.	Accounting/Payroll - work stations/network/software	7,800
3.	Mailroom/Phone Room/Information remodel	5,500
4.	Facilities - blueprint storage/machine	6,500
5.	Accounting - high speed printer	1,200
6.	Facilities - pipe locator	2,300
7.	Accounting/Payroll - office machines	1,250
8.	Transportation - additional van	22,000
9.	Facilities - electric cart	<u>4,800</u>
		\$56,150

CLH:ba
FISCAL:Lottery.90

**STUDENT AFFAIRS
LOTTERY RESULTS
FOR 1990-91**

- 8.64** 1. Cal-SOAP Clerk - increase current half-time intermediate clerical position (range 21; 4 hours a day, 12 months) to a three-quarters time position (6 hours per day, 12 months per year) [\$9,066]
- 8.43** 2. Drug Education/Assistance Program, Health and Wellness Books/Videos/Pamphlets [\$2,000]
- 8.21** 3. 3 Security Radios [\$2,700]
- 8.14** 4. Course Re-numbering Project - Articulation [\$5,000]
- 8.07** 5a. Course Re-numbering Project - ASSIST [\$2,500]
- 8.07** 5b. EOPS Child Care - for the past four years the number of students with childcare needs has increased by over 20% [\$10,000]
- 7.64** 6. Flashlights for all offices [\$5.00 each]
- 7.57** 7. 6 Disaster Preparedness Mobile Container Kits [\$600/each]
- 7.43** 8. Computer and word processing equipment for Student Senate and Clubs [\$2,662.68]
- 5.93** 9. F.A. Hourly to facilitate a growing scholarship program [\$1,000]
- 5.71** 10. Emergency lighting packs for select areas [cost varies]
- 5.57** 11a. F.A. Newsletter - disseminated to all aid recipients four to five times throughout the award year [\$1,500]
- 5.57** 11b. Student Activities - the PA system [\$1,700]
- 5.29** 12a. 4 Electronic Blow Horns - megaphone & siren [\$140/each]
- 5.29** 12b. -3 500 Watt Generators [\$800/each] with
 - 3 100 feet length extension cord [\$100/each]
 - 3 gas cans with flexible motal hoses [\$60/can]
 - 100 D batteries [\$75]
 - 1 weather-proof enclosure for generator and related equipment [\$1,400]
 - 6 portable lights (120V) on 50 ft. cords
- 5.29** 12c. New Business Relations Brochure [\$1,450]

